



# 26<sup>th</sup> International Photovoltaic Science and Engineering Conference and Exhibition (23 – 28 Oct 2016)

## Hotel Reservation

ONE FORM PER ROOM



Please fill in this form and fax or email to Ms Cassandra Lin / Ms Efy  
**E:** [cassandralin@fareast.com.sg](mailto:cassandralin@fareast.com.sg) / [nurhafeezah@fareast.com.sg](mailto:nurhafeezah@fareast.com.sg)  
**T:** +65 6664 0333 **F:** +65 6664 0346

**DATE:**

23 October 2016 to 28 October 2016

### A. PERSONAL INFORMATION

Mr    Mrs    Ms    Dr

Last Name : \_\_\_\_\_ First Name : \_\_\_\_\_

Company : \_\_\_\_\_ Email Address : \_\_\_\_\_

Address : \_\_\_\_\_

Contact No. : \_\_\_\_\_ Fax No. : \_\_\_\_\_

### B. RESERVATION DETAILS

Arrival Date (dd/mm/yy) :  /  / 
 Arrival Flight No. : 
 Estimated Time of Arrival (hh:mm) :  :

Departure Date (dd/mm/yy) :  /  / 
 Departure Flight No. : 
 Estimated Time of Departure (hh:mm) :  :

### C. ROOM TYPE REQUEST (Please note that we are a smoke-free hotel)

Advance Booking (only valid till 23rd Sep 2016)
  Superior Room: S\$230+ + per room per night inclusive of breakfast and Internet (Single / Twin)
  King-bed    Twin-Bed

Booking Request from 24th Sep 2016 onwards
  Superior Room: S\$240+ + per room per night inclusive of breakfast and Internet (Single / Twin)

### D. METHOD OF GUARANTEE

American Express    Diners Club    MasterCard  
 VISA    JCB

Credit Card No. :

Expiry Date (mm/yy) :  /

Name (as it appears on the card) :

Cardholder's Signature :

- Kindly return this reservation form before **Monday, 03 October 2016**.
- Any reservation received after this date will be subject to room availability and rate change.
- The Hotel reserves the right to offer rooms of a higher category if Superior Room is not available.

#### TERMS & CONDITIONS :

• Rate is subject to 10% service charge and 7% GST • Check-in is at 1400 hrs and check-out is at 1200 hrs • Guarantee Policy: A credit card number is required to confirm or guarantee your reservation • Cancellation Policy: Reservation must be cancelled 2 working days prior to arrival. Otherwise, there will be a one-night penalty fee charged to the credit card guaranteed for "No Show" • Requests for room preferences and early arrival or late departure are subject to room availability

#### FOR OFFICAL USE

With pleasure, we confirm your reservation. Your confirmation number is : \_\_\_\_\_