



**ROOM RESERVATION FORM
SOLAR ENERGY RESEARCH INSTITUTE OF SINGAPORE (SERIES 2016)
24 TO 28 OCTOBER 2016**

Personal Particulars:-

Name (Prof/ Dr/ Mr/ Mrs/ Ms):		
Designation:	Organisation:	
Address:		
Telephone Number:	Facsimile Number (Optional):	Email Address: (Compulsory)
Sharer's Name (Prof/ Dr/ Mr/ Mrs/ Ms):		

Accommodation Details:-

Code: SERIES 2016

Arrival Date	Flight Number:	Arrival Time:
Departure Date:	Flight Number:	Departure Time:

#Rooms	Room Types (Single/ Twin)	Room Rates
	Executive Room (Single Occupancy)	SGD210.00 Nett
	Executive Room (Twin Occupancy)	SGD210.00 Nett

* Rate is based on per room per night basis (Inclusive of 10% Service Tax & 7% Prevailing Taxes)

* Rate quoted above is inclusive of Breakfast & Complimentary usage of Internet.

Terms & Conditions:-

1. Booking will be cancelled if the credit card provided is invalid.
2. For Credit Card payment, please provide a front & back copy of the Credit Card upon reservation.
3. No charges will be imposed for cancellations or amendments to bookings made at least 3 days prior to check-in date
4. A sum of one (1) night's room rate stated in this confirmation will be charge if the booking is cancelled or amended within 3 days of check-in date.
5. Hotel regular check-in time is from 1400 hours onwards.
6. Late check-out after 1200 noon is chargeable at half the room rate, check-out after 6pm is chargeable at one (1) night's room rate.
7. Hotel is Non-Smoking.

12 Queen Street, Singapore 188553, Republic of Singapore
Telephone: 65 6725 9988 Facsimile: 65 6726 9966
Reservation Email: reservations@royalqueens.com.sg
Website: www.royalqueens.com.sg